

ATLANTA POLICE DEPARTMENT

Discretionary Appointment Application

Position applied for:	<input type="checkbox"/>	Investigator	<input type="checkbox"/>	Senior Police Officer	APD ID #:	
Name	First	Middle	Last			
Current Assignment:	Date Employed:		Date Sworn:			
			Month and Year		Month and Year	
Work number:	Home number:		Alternate Number:			

Last Break in Service: Date Resigned: _____ Education: (The applicant must submit a copy of the college diploma or transcripts.) Check appropriate box. <input type="checkbox"/> High School / GED <input type="checkbox"/> 1-2 Years of College <input type="checkbox"/> Associate Degree <input type="checkbox"/> 3-4 Years of College <input type="checkbox"/> Bachelor's Degree Education Score: _____ For Office Use Only	Date Reinstated: _____ Specialized / Outside Training: (The applicant must submit a copy of each certificate with the hours printed on the certificate or a POST printout. The training that occurred within <u>the last ten years.</u>) <input type="checkbox"/> 00-24 hours <input type="checkbox"/> 25-44 hours <input type="checkbox"/> 45-60 hours <input type="checkbox"/> 61-80 hours <input type="checkbox"/> More Than 80 hours Training Score: _____ For Office Use Only
Signature: _____	Date: _____

Section Commander's Review How many months has this employee been under your command? _____ Years and _____ Months What has the employee's overall annual rating been on his / her last three annual performance evaluations? 2004 _____ 2003 _____ 2002 _____ Section Commander's Score: _____ For Office Use Only	OPS Complaint History: (The sustained complaints that have occurred within <u>the reckoning period.</u>) <input type="checkbox"/> Adverse Action <input type="checkbox"/> Multiple Non Adverse Actions <input type="checkbox"/> One Written Reprimand <input type="checkbox"/> One Oral Admonishment <input type="checkbox"/> No Sustained Complaints OPS History Score: _____ For Office Use Only
Additional Comments (not required)	

ATLANTA POLICE DEPARTMENT Section Commander's Evaluation

Please rate the applicant on the following characteristics, with one (1) being the least favorable and five (5) being the most favorable.

Check appropriate box:

1. Does this Officer take pride in his/ her performance?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

2. Does this Officer work well with others?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

3. Does this Officer wait to be told what to do or does he / she initiate crime reduction?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

4. How productive is the Officer in relation to his/ her peers?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

5. Does this Officer demonstrate good communication skills with citizens and fellow law enforcement?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

7. Does this Officer exhibit leadership qualities?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

8. Do his / her peers respect this Officer?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

9. How would you rate this Officer's problem solving abilities?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

10. How does this Officer relate to supervisors?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

11. How does this Officer respond to stressful situations?

- ☐ 1
☐ 2
☐ 3
☐ 4
☐ 5

12. Would you select this Officer to represent the department at a community meeting?

6. How would you rate this Officer's appearance?

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

- ☐ 1
- ☐ 2
- ☐ 3
- ☐ 4
- ☐ 5

Section Commander's Name:

Signature:

Assignment _____ Date: _____